

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

BUDGET RESOLUTION

WHEREAS the Board of Aldermen and the Mayor of the Town of Woodville, having previously held a public hearing on Friday, August 25, 2023, on a proposed budget for the coming 2023-2024 fiscal year, and having met in a specially called meeting on Wednesday, September 13, 2023, at the Municipal Building at 131 Courthouse Street, Woodville, Mississippi 39669, with all aldermen present to further develop said budget; and

WHEREAS on motion of Alderman Carter, seconded by Alderman D'Aquila, and passed unanimously, said meeting was recessed until the following day, being September 14, 2023, at 11:30AM, to further develop said budget; and

WHEREAS, at that recessed meeting with all aldermen present, following discussion, Alderman D'Aquila made motion to accept and adopt the attached balanced budget for the fiscal year 2023-2024 beginning October 1, 2023, with said motion seconded by Alderman Carter, and passed with Aldermen Carter, Lofton, and D'Aquila voting "yes" and Alderman Bailey voting "no."

NOW THEREFORE, it is hereby resolved that the Board of Aldermen of the Town of Woodville adopts the attached balanced budget for the coming 2023-2024 fiscal year and directs the clerk to publish said budget according to law.

SO RESOLVED, this 14th day of September 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

Town Of Woodville, Mississippi Fiscal Year 2023-2024 Budget

Revenue GENERAL FUND		INCOME
		2023-2024 Budget
Current Real Taxes	\$	321,436.00
Personal - Auto Taxes	\$	52,000.00
Privilege Taxes	\$	3,600.00
Prior Year Taxes Collected	\$	2,000.00
Penalty & Interest	\$	200.00
Gesoline Taxes	\$	2,800.00
Privilege License	\$	1,800.00
Franchise Utilities	\$	33,500.00
Payment in Lieu of Taxes (Nuclear Plant)	\$	14,500.00
Municipal Aid - State	\$	460.00
Homesoad Exemption Reimbursement	\$	7,500.00
Prison Revenue Transferred	\$	13,488.00
General Sales Tax	\$	285,000.00
Alcohol Beverage License	\$	600.00
Fire Protection - State	\$	6,600.00
Court Fines & Fees	\$	63,000.00
Court Assessments paid to state	\$	(12,040.00)
Police Reports	\$	1,000.00
Interest Earnings	\$	200.00
Sold Waste Sales	\$	116,000.00
Increase by \$5.00	\$	28,080.00
Miscellaneous Revenue	\$	4,500.00
Other Income	\$	14,000.00
Transfer from Other Funds	\$	54,785.00
Sale of Cemetery Lots	\$	10,000.00
Police Grant (JAG)	\$	7,000.00
TOWN HALL GRANT		
Municipal Clerk Fees	\$	1,000.00
CD	\$	35,000.00
SALE OF 3 Properties	\$	30,000.00
TOTAL	\$	1,107,383.00

GENERAL FUND

DISBURSEMENTS	
__ADMIN__ Dept	
Personnel Services	\$ 37,040.00
Supplies	\$ 45,100.00
Contractual Services	\$ 77,545.00
Capital Outlay	\$ 56,125.00
TOTAL	\$ 215,810.00

POLICE Dept	
Personnel Services	\$ 292,279.00
Supplies	\$ 83,070.00
Contractual Services	\$ 21,160.00
Capital Outlay	\$ -
TOTAL	\$ 396,509.00

FIRE Department	
Personnel Services	\$ 11,490.00
Supplies	\$ 26,900.00
Capital Outlay	\$ -
TOTAL	\$ 38,390.00

STREET DEPARTMENT	
Personnel Services	\$ 121,400.00
Supplies	\$ 83,910.00
Contractual Services	\$ 41,750.00
Capital Outlay	\$ -
TOTAL	\$ 247,060.00

__CEMETERY__ Department	
Personnel Services	\$ -
Supplies	\$ -
Contractual Services	\$ 500.00
Capital Outlay	\$ -
TOTAL	\$ 500.00

__SOLID WASTE__	
Personnel Services	\$ -
Supplies	\$ -
Contractual Services	\$ 12,517.00
Capital Outlay	\$ -
TOTAL	\$ 12,517.00

TOTAL EXPENSES	\$ 1,107,383.00
TOTAL REVENUE	\$ 1,107,383.00
TOTAL EXPENSES	\$ 1,107,383.00
BALANCE FUND OFFICE	\$ -
TOTALS FOR GENERAL	\$ 1,107,383.00
TOTALS FOR ENTERPRISE	\$ 1,337,710.00
TOTALS	\$ 2,445,093.00

**INCOME 2023-2024
REVENUE - ENTERPRISE FUND**

Water Sales	\$ 465,600.00
Increase rate by \$3.00	\$ 46,640.00
Bulk water	\$ 100.00
Gas Sales	\$ 438,287.00
Increase rate by \$3.00	\$ 18,884.00
Sewer Sales	\$ 230,000.00
sewer installation with water	\$ 20,854.00
Service Connection Labor	\$ -
Prison Revenue	\$ 111,840.00
Interest Earned	\$ 450.00
Other Revenue	\$ 7,726.00
CDBG GRANT (SEWER)	\$ -
American Rescue Recovery Funds	\$ -
TOTAL	\$ 1,337,710.00

DISBURSEMENTS	
__WATER__ Department	
Personnel Services	\$ 222,193.00
Administrative Expense	\$ 43,840.00
Supplies	\$ 108,553.00
Contractual Services	\$ 46,000.00
Capital Outlay	\$ 67,514.00
TOTAL	\$ 488,090.00
__GAS__ Department	
Personnel Services	\$ 880,000.00
Administrative Expense	\$ 100,000.00
Supplies	\$ 100,000.00
Contractual Services	\$ 10,000.00
Capital Outlay	\$ -
TOTAL	\$ 1,090,000.00
__SEWER__ Department	
Personnel Services	\$ 60,140.00
Administrative Expense	\$ -
Supplies	\$ 105,722.00
Contractual Services	\$ 6,000.00
Capital Outlay	\$ 10,000.00
TOTAL	\$ 181,862.00
PERSONAL DEPARTMENT	
Personnel Services	\$ 50,000.00
Supplies	\$ -
Capital Outlay	\$ -
TOTAL	\$ 50,000.00
OTHER INCOME	
TOTALS DISBURSEMENTS	\$ 1,770,000.00
TOTAL REVENUE	
TOTAL REVENUE	\$ 1,337,710.00
TOTAL DISBURSEMENTS	
TOTAL DISBURSEMENTS	\$ 1,770,000.00

ORDER

WHEREAS at its August 8, 2023, regular meeting the Department Heads of the Town of Woodville, namely, Chief Lemuel Rutledge for the Woodville Police Department, Louis Fosselman for the Street Department, Bryant Longs for the Utility Department, Jeremy Williams for the Gas/Wastewater Department, and Pawlawski Adams, Municipal Clerk, along with Whitney Seal for Woodville/Wilkinson County Main Street Association, presented oral and written reports to the Mayor and Board of Aldermen, as summarized below:

1. **Police Department** – Chief Rutledge reported that Dispatcher Kaneesha Selvage has resigned and that another dispatcher is pregnant, meaning that his department will be short-staffed in the near term and will encounter additional overtime hours. He reported that his department is having problems with vehicle maintenance, which affects patrolling. Chief Rutledge said that he is trying to work with the WCHS on the upcoming homecoming parade, possible looking at a new route to alleviate traffic congestion.
2. **Utilities** – Superintendent Longs presented the board with the monthly water report, noting that Well #3 is now online. He has met with Engineer Chris Bass about Well #4 which is now down. He relayed the recommendation that Well #4 be switched from a turbine pump to a submersible pump which will facilitate future servicing. Superintendent Longs informed the Board that the Town, along with all other public water providers, will be required to conduct a survey of all meter hookups to determine the composition of the piping on both sides of the water meters to ensure that the customers are not exposed to lead in their water. He brought up a problem with a group of homes located behind the water plant which will require a new larger capacity sewer line. He has received a quote from Spinks for this emergency work.
3. **Streets** – Superintendent Fosselman reported that the heat is affecting the ability of his crews to work past the middle of the day. He responded to a proposal from Alderman Lofton for the use of inmate labor by saying that he would inquire at the work center about becoming certified to oversee inmate labor.
4. **Fire Department** – no report

5. **Gas/Wastewater Department** – Department Head Jeremy Williams reported that the sewage lagoon at the WCCF site still needs cutting. He and the Mayor discussed involving Warden Vannoy in this project.
6. **Historic Preservation/Zoning Commission** – no report
7. **Woodville/Wilkinson County Main Street Association** – no report
8. **Municipal Clerk** – Municipal Clerk Adams requested that the Board set the pay-period hours as being from 6:00 AM Sunday to 6:00 AM Sunday, with the department heads then having a day to review the hours reported and then with payroll being issued after that. She indicated that this request was in response to an instruction from the State Auditor to eliminate the problem of pay being issued before hours reported. One employee objected to the change, stating that the new arrangement would affect automatic withdrawals from her account. The change in pay-period designation was brought on a motion of Alderman Lofton but failed to pass. Municipal Clerk Adams informed the Board that there will be a revised shortfall of some \$22,750 from the previously obtained Sewer Grant, which shortfall will have to be paid during the current fiscal year. She further reported that the work on the MDAH Grant for the Town Hall rehabilitation has now been approved by Architect Waycaster, with a final payment to the contractor of \$15,179 now being due. Municipal Clerk Adams reported that the Town is running a deficit of \$155,172. Dates for budget work were agreed on as August 17th for a workshop session and August 24th for a public budget hearing.


IT IS, THEREFORE, ORDERED on motion of Alderman Carter, seconded by Alderman Lofton, and passed unanimously, that the above-listed reports be received as presented.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI
TOWN OF WOODVILLE

ORDER

WHEREAS the Board of Aldermen desires that both its own members and all Town officers and employees be kept apprised of important developments related to their work; and

WHEREAS there are various meetings and training sessions which the Mayor, Town Clerk, Board of Aldermen and other Town officers and employees should attend for the benefit of the Town;

IT IS, THEREFORE, ORDERED on motion of Alderman Carter, second by Alderman Lofton, and passed unanimously, that the following be authorized to travel to attend various meetings, programs, and trainings as follows:


<u>Name</u>	<u>Meeting</u>	<u>Location</u>	<u>Dates</u>
Gene Lofton	Small Town conference	Meridian	October 25 - 26, 2023
Tarwana Walker	municipal court clerks	Biloxi	May 26-28, 2023

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI


TOWN OF WOODVILLE

ORDER

WHEREAS the Board of Aldermen find it desirable to continue to utilize the services of GovEase to conduct its sale of tax delinquent properties by computerized auction to minimize time and effort by the Town staff and to maximize income generated;


IT IS THEREFORE, ORDERED, on motion of Alderman Lofton, seconded by Alderman D'Aquila and passed unanimously, that the Town's contract with GovEase, a copy of which is attached hereto, be renewed for another year.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI
TOWN OF WOODVILLE

ORDER

WHEREAS Wilkinson County High School has requested that it be allowed to conduct its annual Homecoming Parade through downtown Woodville beginning at 1:00 PM on Friday, October 13, 2023; and

WHEREAS the Woodville Police Department will be involved with security and route designation; and

IT IS, THEREFORE, ORDERED on motion of Alderman Carter, second of Alderman D'Aquila, and approved unanimously, that WCHS be allowed to conduct its annual Homecoming Parade on the date and time requested, with route and other details to be coordinated between the school and the Woodville Police Department.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI
TOWN OF WOODVILLE

ORDER

WHEREAS the recently hired police officer Roderick Hart has completed his training at the Law Enforcement Training Academy and is now on active duty with the Town; and

WHEREAS the Board previously indicated its desire to raise the pay of Officer Hart by One Dollar per hour upon his completion of his training; and

WHEREAS an Order for that raise was inadvertently omitted from the previous Board meeting;

IT IS THEREFORE, ORDERED, on motion of Alderman Bailey, seconded by Alderman D'Aquila and passed unanimously, that Roderick Hart work as a police officer with the Woodville Police Department at the pay rate of \$13.00 per hour, incorporating the increase of One Dollar per hour, beginning upon his completion of his Academy training.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS inmate labor from the nearby Department of Corrections Work Center is available for us by the Town; and

WHEREAS the Street Department can benefit from the use of such labor; and

WHEREAS the Street Department Superintendent is prepared to receive instruction and certification in the use of said inmates;

WHEREAS Alderman Lofton made motion that the use of said inmates be organized into three crews, focusing effort on (1) trash, (2) grass, and (3) debris;

WHEREAS that motion was seconded by Alderman D'Aquila and passed with Aldermen Carter, D'Aquila, and Lofton voting yes, and Alderman Bailey voting no;

IT IS, THEREFORE, ORDERED that the Street Department of the Town of Woodville take the necessary steps to procure inmate labor and to utilize said inmate labor to assist with trash, grass, and debris cleanup projects.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlowski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS Alderman Bailey made motion that upon completion of the renovations to the Town Hall building that the mayor's office be moved from its present location in the Municipal Building to the second floor of the Town Hall; and

WHEREAS that motion was seconded by Alderman D'Aquila and was passed with Aldermen Carter, Bailey, and D'Aquila voting yes, and Alderman Lofton voting no;

IT IS, THEREFORE, ORDERED that the mayor's office be moved from its present location in the Municipal Building to the Town Hall once the renovations to the Town Hall, specifically, suitable office space on the second floor, are completed.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS at its July 5, 2023 regular meeting the Board of Aldermen of the Town of Woodville approved a recommendation from the Woodville Planning and Zoning Commission that the area on the south side on Main Street just east of the D'Aquila Oil Company Bulk Plant be reclassified from "Residential" to "Town Center Mixed Use" (Order 2023-7 page 7); and

WHEREAS it appears that such an approval was inappropriately granted in that zoning change was not made following required notice and public hearing;

IT IS, THEREFORE, ORDERED on motion of Alderman D'Aquila, second of Alderman Carter, and approved unanimously, that the above-described Order approving that zoning change be and hereby is rescinded.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlowski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS a group of mobile homes located behind the east side of the Town's water plant is experiencing sewerage backup and overflow creating an unsanitary condition; and

WHEREAS that problem can be alleviated by the installation of a new and larger sewerage drain line; and

WHEREAS Spinks Construction has examined the site and has offered to effect the repair for \$8,000, thus correcting this emergency situation;

IT IS, THEREFORE, ORDERED on motion of Alderman Carter, seconded by Alderman D'Aquila, and passed unanimously, that Spinks Construction be authorized to make the necessary repairs to the above-described sewer line for the total price of \$8,000.00.

SO ORDERED, this 8th day of August 2023,


Andrew Pierson, Mayor

ATTEST:


Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS Water Well #4 of the Town of Woodville is presently inoperable due to pump failure, putting the Town's water supply at risk, given the age and condition of the Town's other water wells; and

WHEREAS the Town's water engineer, Chris Bass, has recommended the installation of a submersible pump for that well to replace the existing turbine pump which has failed; and

WHEREAS the Board recognizes the emergency created by the failure of Well #4; and

WHEREAS Griner Well Service of Columbia, Mississippi, can effect the necessary replacement and is prepared to do so; and

WHEREAS Griner Well Service has submitted a quote for such work of \$97,650, (plus an additional \$15,000 if coated pipe is used), including new pump, piping, and wiring; and

WHEREAS Griner has provided timely and satisfactory work for the Town in the past;


IT IS, THEREFORE, ORDERED on motion of Alderman D'Aquila, second of Alderman Carter, and approved unanimously, that Griner Well Service be authorized to proceed forthwith with the repairs to Well #4 at a cost of \$97,650 (plus an additional \$15,000 if coated pipe is used)..

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS a quorum of aldermen no longer being present at this point of the special meeting;

IT IS ORDERED on motion of Alderman Carter, second of Alderman Lofton, and passed unanimously, that this special meeting of the Board of Aldermen of the Town of Woodville be and hereby is adjourned until the next regular meeting on Tuesday, September 5, 2023.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS the Board of Aldermen and the Mayor of the Town of Woodville met in a specially called meeting at 1:00 PM, Friday, August 25, 2023, for the purpose of conducting a public budget hearing; and

WHEREAS there were present at said meeting Alderman William Carter, Alderman Gene Lofton, Alderman Frances Bailey, Alderman Louis D'Aquila, and Mayor Andrew Pierson, as well as any interested member of the public who wished to attend (numbering approximately five); and

WHEREAS said meeting was called to order and opened with prayer; and


WHEREAS, following discussion of numerous budgeted items, both revenue and expenditures, Alderman Bailey made motion, second by Alderman D'Aquila, to adjourn the meeting until the next regularly scheduled meeting date on September 5, 2023, to be followed by a final public hearing following published notice to adopt a new budget and tax levy on Thursday, September 7, 2023, at 5:00 PM.

SO ORDERED, this 25th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlawski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS the Board of Aldermen and the Mayor of the Town of Woodville met in a specially called meeting at 5:00 PM, Tuesday, August 8, 2023 (the regular meeting of August 1, 2023, failing to have a quorum of aldermen present), at the Municipal Building at 131 Courthouse Street, Woodville, Mississippi 39669; and

WHEREAS there were present at said meeting Alderman William Carter, Alderman Gene Lofton, Alderman Frances Bailey, Alderman Louis D'Aquila, and Mayor Andrew Pierson; and

WHEREAS said meeting was called to order and opened with prayer; and

WHEREAS the minutes of the July 5, 2023, regular meeting were presented for approval;


IT IS, THEREFORE, ORDERED on motion of Alderman Lofton, second of Alderman Carter, and approved unanimously, that the minutes of the July 5, 2023, regular meeting be approved as presented.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:



Pawlowski Adams, Clerk

STATE OF MISSISSIPPI

TOWN OF WOODVILLE

ORDER

WHEREAS various bills were presented to the Board of Aldermen at its August 8, 2023, special meeting to be approved for payment; and

WHEREAS the bills presented were reviewed by the Board of Aldermen; and

WHEREAS Alderman Bailey made a motion to pay the docket as presented, which motion was seconded by Alderman Lofton and passed unanimously;


IT IS, THEREFORE, ORDERED that all the bills presented to the Board of Aldermen at its August 8, 2023, special meeting, being Claim Numbers 2272 through 2382, be paid as funds become available.

SO ORDERED, this 8th day of August 2023,



Andrew Pierson, Mayor

ATTEST:


Pawlawski Adams, Clerk